

Region II

Peninsula Conference Basketball Handbook

Updated 3/23/2018

Update 9/25/2020

Regular Season Rules of Play:

Region II Peninsula Conference Basketball is a 9-school conference made up of 1A teams. Basketball is recognized by ASAA and follows the governing rules of ASAA. Teams can and will vary from year to year based on enrollment and some schools may not have a team from year to year. However, each team should plan to schedule games with all conference teams at the Conference Tournament scheduling meeting if a team is planning to have a team the following year. It is better to schedule a game early and cancel then it is to not schedule and meet your game limit and not be able to add in a conference game.

North Pod

Birchwood Christian

Wasilla Lake Christian

Lumen Christi

South Pod

Cook Inlet Academy

Ninilchik

Nikolaevsk

Non-Road Pod

Kodiak ESS

Seldovia

Nanwalek

Scheduling of Games:

Each school is responsible to schedule their own games and all Coaches/AD's meet at the scheduling meeting each year at the Conference Tournament to schedule conference games.

Road system Peninsula Conference schools north of the Kenai Peninsula (north pod) must play each other in home and home contests each year and use ASAA contracts to specify that games are for seeding of the conference tournament. If these teams play more than once during the season, the first two games will count for seeding, unless other arrangements are specified by contract. Teams required playing two games per year for seeding may, upon mutual agreement and specified in contract, play one "double jeopardy" game. This game will count as two games when determining the winning percentage for conference tournament seeding.

Road system Peninsula Conference schools on the Kenai Peninsula (south pod) must play each other in home and home contests each year and use ASAA contracts to specify that games are for seeding of the conference tournament. If these teams play

more than once during the season, the first two games will count for seeding, unless other arrangements are specified by contract. Teams required playing two games per year for seeding may, upon mutual agreement and specified in contract, play one "double jeopardy" game. This game will count as two games when determining the winning percentage for conference tournament seeding.

North pod and south pod must play each other one time per year for seeding purposes. The home site for these games must rotate home and home each year so that over a two-year period, each school will get one home game. ASAA contracts must be used to define home site rotation. These games will be "double jeopardy" defined as "counting for two games when determining the winning percentage for tournament seeding." If these teams play more than once during the season, the first two games will count for seeding, unless other arrangements are specified by contract.

Any non-road system school will play one "double jeopardy" game with all road system schools (north and south pod). The game will count as two games when determining the winning percentage for tournament seeding. If these teams play road system teams more than once during the season, the first two games will count for seeding, unless other arrangements are specified by contract.

Games missed due to weather or any other act of God must be rescheduled and played, except for non-road system teams and for games in the final week of the regular season. If it is impossible to reschedule, or the games are in the final week, the prior contest will count double.

A Peninsula Conference team is defined as any team that has been assigned to the Peninsula Conference prior to the previous year's Conference Tournament. This means that a school that does not field a team any particular year is still a Peninsula Conference team and may schedule at the customary time and be included in the required game rotation with other Peninsula Conference schools.

A school that is new to the Peninsula Conference, but has been assigned to that Peninsula Conference prior to the previous year's Conference Tournament, shall be included in the required seeding game rotation. A team that is assigned to the Peninsula Conference after the previous year's Conference Tournament may be unseeded in the Peninsula Conference Tournament as it may not have scheduled enough games to fulfill the seeding game requirements. Peninsula Conference teams may fill their schedules and are not required to break contracts to accommodate schools that had not committed for the following season early enough to be assigned to, and schedule with, the existing Peninsula Conference teams. At or by the Peninsula Conference Tournament scheduling meeting schools are required to notify Peninsula Conference schools whether or not they intend to field a team for the following season. After that time, teams meeting this notification standard are not obligated to cancel games to play teams that have not committed to fielding a team. In good faith, schools are encouraged to make every effort to play teams that

join the Peninsula Conference but will not be penalized in tournament seeding if those games are not accomplished.

Teams that fail to play all conference opponents will receive two losses (double jeopardy) for each team that was not played. Both teams will receive two losses unless the Board of Control determines, based upon documentation, that one school acted in good faith attempting to schedule and play, and the other school refused to schedule or play. If that determination is made, the Board of Control can award one-team two wins and one-team two losses toward seeding of the Peninsula Conference Tournament.

If a team folds, all remaining contracted games will be forfeits.

ASAA365 Requirement:

All Peninsula Conference schools are required to upload their schedule and record their results to ASAA365. Home teams are responsible for entering results into ASAA365 within 48 hours of the completion of the contest.

Seeding will be based upon data submitted to the ASAA365 website. Teams that have incomplete records recorded on ASAA365 will forfeit all rights of appeal regarding seeding decisions. Teams must document and notate for the tournament director when schools play a single double jeopardy game.

Varsity vs. Junior Varsity Teams:

When teams have Varsity and JV teams, they must follow the rules that govern the rules of play from ASAA. The main rule is that no player shall play more than 6 quarters of play in a day.

However, ASAA has no rules that specify rules for JV teams and in order to keep an even playing field, Peninsula Conference teams must follow Region II rules when it comes to JV play. The main reason to schedule JV games at the 1A level is for growth of the players and to get kids playing time that don't play much at the varsity level.

If your team has 7 or fewer players, you may not schedule any JV games for that season. A team of 7 or less players usually means everyone will get ample playing time to help their growth and no additional games above the 22 game limit set by ASAA is necessary.

Teams that have above 7 players may schedule JV games but may not play their two best players in that JV game regardless of what grade they are in. The Peninsula Conference wants to develop their young players in a fair and equitable way for all teams. If you believe you have more than two players who should not play in a JV level game, than from an ethical standpoint, you should not play those players. Its okay to play some varsity players in JV games to assist your players who need the extra help, but you should not do so with your top players in the game. The goal is for the kids who do not play enough in varsity games to get playing time they would

not otherwise get. It's not meant to get extra games above the 22 game limit set by ASAA.

Any grade level player may play in a JV game as so long as their talent and playing time at the varsity level dictates that it is warranted. Some teams may have seniors who are new to the game or who do not play much and as long as it meets the guidelines above for fair and equitable play, than it is okay. As a rule of thumb coaches should always talk to each other about who is and who is not playing in a JV game so there is clear communication and understanding.

Tournament Rules of Play:

A. Game Times:

A minimum of fifteen (15) minutes will be allowed for team warm-up before each game and a minimum of three (3) minutes at half time, (allowing time for performing groups). Girls will have late games on odd numbered years (games 2-4-6-8), boys on even numbered years. Every effort should be made to avoid scheduling teams to play two games on the same day.

B. Passes:

Players as reflected by roster plus up to five for: coaches, chaperones, manager, and bus driver.

C. Team Bench:

Determined by host school, but must be consistent throughout the tournament.

D. Peninsula Conference Basketball Seeding Criteria:

1. Seeding is based on the winning percentage of the required games between Peninsula Conference schools. A Peninsula Conference team is defined as any team that has been assigned to the Peninsula Conference prior to the previous year's Conference Tournament.
2. If a team is added to the Peninsula Conference after the State Tournament, and they can schedule a full slate of games (fulfill seeding requirements), they will be seeded by using the established criteria.

If they fail to play the full number of games required:

- a. Due to their inability to access a contract because an established team has all allowable games contracted, or
- b. for any other reason, they shall enter the tournament unseeded. If a team

fails to play a contracted game because of an act of God (weather etc.), the game shall be rescheduled.

If it becomes apparent to the tournament director or the board of control, prior to the tournament, that the tournament seeding is no longer based upon the team's records, reflecting the outcome of the season's games between teams within the Peninsula Conference, one of the following must take place:

- a. the Board of control may resolve the situation by unanimous consent, or
- b. the Region II seeding committee shall reseed the tournament using all relevant game outcomes (see following example) and using the tiebreakers as a guide to establish fair play for all.

Example:

Unalaska was assigned to a AA Conference due to their enrollment after being a A school for years. When their enrollment dropped below the level required for AA, they requested to be placed in A. The ASAA assigned them to A in Region II Peninsula Conference.

This was completed after the Spring Meeting of Region II, which was during the A State Basketball tournament, and logically after the Peninsula Conference tournament, when scheduling is traditionally done. Unalaska did not schedule or play a double jeopardy with all other schools that were established in Peninsula Conference prior to the scheduling events. The tournament board of control should have taken the information regarding the games that Unalaska did play with other Peninsula Conference teams and have determined their relative strength. With this information, the board of control or the seeding committee should have seeded Unalaska somewhere other than 8th, which skewed the seeding that is done using the winning percentage teams accrue as they play. The team with the best winning percentage in required games between Peninsula Conference teams are to play the opening round of the tournament against the team with the poorest winning percentage, as a reward for their good play. The second best record plays the seventh best and so on. This is the seeding process. The idea is to allow the best teams, determined by their 'play', to find their way to the championship game before they meet, so the best representatives from Peninsula Conference go to the State Tournament.

3. Tie Breakers

- a. Head to head competition.
- b. Point spread-Maximum 15 points allowed per game
 1. Head to head-two games used for seeding
 2. Against all common opponents at the Peninsula Conference Tournament
 3. Double Jeopardy Games

When a team plays a “double jeopardy” game, the point spread from that game will be doubled when calculating the point differential.

4. Illustration of the use of “Point Spread:”

Team A defeats team B by a score of 42-40 Team B defeats team C by a score of 45-40 Team C defeats team A by a score of 50-40

Team A is +2 Team B is +5 Team C is +10

- Team C is highest seed based upon point differential between tied teams.
 - Team B is second highest seed based upon head- head with Team A.
 - Team A is lowest seed of the three tied teams.
- c. Common opponent in Peninsula Conference
 - d. Common opponent in Region (outside Peninsula Conference)
 - e. Common opponent outside Region
 - f. If there is still a tie, the Region II seeding committee will make the final decision. (Refer to Executive Board page.)
 - g. In the event of a three-way tie, the above seeding criteria will be used to determine the highest seed among the three tied teams. At this point, the two remaining tied teams will go back to the beginning of the tie breakers (head to head) and use the established procedure to break the two-way tie.

Schools that fail to submit season record on ASAA365 by the deadline will be seeded by the host school tournament director/board of control as determined to be appropriate. The team failing to submit record cannot challenge the seeding.

E. Tournament Bracketing:

1. All Peninsula Conference basketball tournaments will be decided by modified double elimination tournaments (see attached examples). Peninsula Conference has modified the format to have the consolation winner play the loser of the Championship game (in a single game) to determine the 2nd seed for state.
2. If the number of teams participating in the tournament exceeds eight, a Tuesday tournament game will occur. The team that loses the Tuesday game(s) will be incorporated in the consolation bracket. See the brackets.
3. Championship games will be held on Friday night and second place games will be held on Saturday.
4. For the purposes of this tournament, the higher seeded team will always be identified as the home team and will wear white uniforms.

F. Basketball Peninsula Conference Tournament Officials Selection Procedure:

1. Number of Officials:

Official selection will follow the established procedure, coaches will vote for tournament officials and eight officials will be used unless, determined by the tournament director, that the number of participating teams warrants using fewer officials.

2. Philosophy:

We believe that the students participating in the Peninsula Conference basketball tournament should have games officiated by the best available referees. The referees that work the "regular season" games of Peninsula Conference teams should have the opportunity to be selected to referee the Peninsula Conference tournament games. The head coaches of each team participating in the tournament will select the tournament officials. Allowing the coaches to vote for the referees is the best way to assure that the best available referees are selected to work the tournament.

3. Procedures:

a. Officials used at the Peninsula Conference basketball tournament are to be selected by a vote of all participating coaches. The ballot is to be composed of available officials from the following officials associations: Homer, Soldotna, Anchorage, and Matanuska-Susitna Valley.

b. Six weeks prior to the Peninsula Conference basketball tournament, the tournament director will contact the head of each officials association and request a list of names of officials available and willing to work the Peninsula Conference basketball tournament.

The tournament director will construct a ballot consisting of all names of available officials received from the head of each association.

c. Four weeks prior to the Peninsula Conference tournament, each coach will receive a ballot, and be asked to select eight (8) referees, ranked in order of preference, and return the ballot to the tournament director within one (1) week.

d. The top eight (8) officials, based upon points received, will be selected. Two weeks prior to the Peninsula Conference tournament, officials will be contacted, participation confirmed, and coaches will be notified of the officials selected. If a selected referee is not available to work the tournament, the next highest (based upon points received) referee will be contacted, and selected for the tournament, if available. The tournament

director has the option of hiring less than 8 officials if the number of participating teams is low enough to warrant fewer officials.

e. Teams failing to submit ballot for referee selection process will forfeit right to vote in the referee selection process.

f. Three officials will work each game (3-man crews)

g. Scoring of each ballot will be done as follows:

_____ 1st choice (8 points)

_____ 2nd choice (7 points)

_____ 3rd choice (6 points)

_____ 4th choice (5 points)

_____ 5th choice (4 points)

_____ 6th choice (3 points)

_____ 7th choice (2 points)

_____ 8th choice (1 point)

4. Peninsula Conference Officials Compensation

1. Out-of-town officials will receive \$15/day/official for per diem as well as access to the hospitality room.

2. Out-of-town officials will be provided lodging during the tournament as well as travel to and from the tournament. Referee housing: 1 room / 2 referees (same gender) (if referee requests a private room or a room with their spouse, the extra cost will be at their own expense).

3. The pay received by the officials working tournament games will be equal to the regular season rate that was contracted between the tournament host school and their local officials association.

5. Championship/2nd Place Game Selections

1. An individual official may work both the championship and second place games. The same official may work both the boys and girls championship games. The same official may work both boys and girls second place games.

2. The officials that receive the highest vote total for the Peninsula Conference tournament will be recommended for the State tournament, even if they are not available for the Peninsula Conference tournament.

3. The local official's association is responsible for designating an assigner that assigns officials to all games except the championship and 2nd place games. The championship and 2nd place game officials will be selected using the cast-out system with the higher seed casting first. Coaches will alternate casting out until 3 officials remain. These three officials will work the game.

G. Peninsula Conference Awards:

1. Coaches will vote for boys and girls "coaches of the year" from the Peninsula Conference. Ballots are due after the Friday night championship games. The tournament director is responsible for securing plaques to be presented at the awards ceremony.

2. A 10-member All- Peninsula Conference team for boys and girls will be selected at the coaches meeting prior to the tournament. The top 5 athletes will be named to the "All Conference First Team," and the second 5 athletes will be named to the "All Conference Second Team." The director is responsible for the selection method and to secure and distribute medals within two weeks and notify the press.

3. Academic Awards

a. Determined by previous semester grade point average.

b. Ten awards will be given (unless students are tied).

c. If more than 10 students have a 4.0 GPA, additional awards will be ordered so that all students with a 4.0 receive an award. If less than ten 4.0 GPA students are at the tournament, the top ten students will receive an academic award.

H. Tournament Contests:

1. Free Throw Contest

a. Held during halftime of the tournament games, or scheduled at another time by the tournament director.

b. Winner is the athlete successfully making the most free throws out of 25 attempts.

c. One contestant per team.

2. Three-Point Contest

a. Held during halftime of the tournament games or scheduled at another time by the tournament director.

b. Winner is the athlete successfully making the most shots in 1 minute.

b. One contestant per team.

I. All Tournament Team, MVP, Sportsmanship Award:

1. Ballots are due at half time of last game.

2. The Tournament Director and a minimum of one BOC member to tabulate all ballots.

3. The player receiving the most points on the All Tournament Ballot will be named the tournament MVP, and receive the MVP plaque. The next 10 players, (second through eleventh) will be named to the All Tournament team and receive a medal.

REGION II PENINSULA CONFERENCE BASKETBALL TOURNAMENT

Awards to be presented immediately upon completion of the last game.

Free Throws-Boy _____

Free Throws-Girl _____

Three Point-Boy _____

Three Point-Girl _____ Sportsmanship-

Boy (team) _____ Sportsmanship-Girl

(team) _____ ACADEMIC TEAM:

BOYS (10 individual) ACADEMIC TEAM: GIRLS _____

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Girls Peninsula Conference Coach of the Year _____

Boys Peninsula Conference Coach of the Year _____

All-Conference

BOYS: GIRLS:

First Team:

_____	_____
_____	_____
_____	_____
_____	_____

Second Team:

_____	_____
_____	_____
_____	_____
_____	_____

AWARDS

ALL-TOURNAMENT

BOYS: GIRLS

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Tournament MVP

BOY _____

GIRL _____

TEAM RUNNER-UP BOYS _____

TEAM RUNNER-UP GIRLS _____

Championship Boys _____ Championship

Girls _____

ALL TOURNAMENT BASKETBALL TEAM SELECTION FORM

Voting is not to be completed until halftime of the final game. The Tournament Director will set up a room to do the tabulating. Coaches, whose teams are playing, need to turn in their ballots before the final game.

NO COACH SHALL VOTE FOR PLAYERS ON HIS/HER TEAM

Please rank, in preferential order, the best ten basketball players (other than members of your own team) that you observed in this year's Peninsula Conference Basketball Tournament. Boy's coaches vote only for boys' All-Tournament team. Girl's coaches vote only for girls' All Tournament team. Manipulating the ballot by not voting for ten other players is considered a breach of ethics and will be dealt with by the Tournament Board of Control.

ALL-TOURNAMENT TEAM BALLOT

1. _____ (10 POINTS)
2. _____ (9 POINTS)
3. _____ (8 POINTS)
4. _____ (7 POINTS)
5. _____ (6 POINTS)
6. _____ (5 POINTS)
7. _____ (4 POINTS)
8. _____ (3 POINTS)
9. _____ (2 POINTS)
10. _____ (1 POINT)

PENINSULA ALL-CONFERENCE BASKETBALL TEAM SELECTION FORM

Voting is based upon regular season play. The Tournament Director will finalize selection procedures at the coaches meeting **prior** to tournament play, as well as set a deadline for team selections to be determined.

NO COACH SHALL VOTE FOR PLAYERS ON HIS/HER TEAM

Top five athletes (based upon points received) will be named to “first team” and second five athletes will be named to “second team” All-Conference.

Boy's coaches vote only for boys' All-Conference team. Girl's coaches vote only for girls' All Conference team. Manipulating the ballot by not voting for ten other players is considered a breach of ethics and will be dealt with by the Tournament Board of Control.

ALL-CONFERENCE TEAM BALLOT

- 1. _____ (10 POINTS)
- 2. _____ (9 POINTS)
- 3. _____ (8 POINTS)
- 4. _____ (7 POINTS)
- 5. _____ (6 POINTS)
- 6. _____ (5 POINTS)
- 7. _____ (4 POINTS)
- 8. _____ (3 POINTS)
- 9. _____ (2 POINTS)
- 10. _____ (1 POINT)

PENINSULA CONFERENCE BASKETBALL TOURNAMENT SPORTSMANSHIP AWARD SELECTION

Voting for the sportsmanship award is not to be completed until half time of the final game. Please base your vote on total sportsmanship displayed by cheerleaders, fans, coaches, and team.

Please list your preference as 1, 2, and 3 in that order.

- 1st Choice _____ (3 POINTS)
- 2nd Choice _____ (2 POINTS)
- 3rd Choice _____ (1 POINT)

The Tournament Director will be available to receive your ballot immediately after half time of the final game.

PENINSULA CONFERENCE COACH OF THE YEAR AWARD SELECTION

Voting for the coach of the year award must be completed by Friday night after the championship games. Please base your vote on entire season merit.

Please list your preference as 1, 2, and 3 in that order.

- 1st Choice _____ (3 POINTS)
- 2nd Choice _____ (2 POINTS)
- 3rd Choice _____ (1 POINT)

Tournament Director/Host School Duties:

I. Region II Responsibilities:

- A. Determine site of Peninsula Conference Tournaments at the fall meeting.
- B. Determine date of Peninsula Conference Tournaments at the fall meeting.
- C. Trophies and medals will be ordered by Region II. Region will seek bids for the awards to assure competitive prices are secured or may order in advance.
- D. The rotation for hosting the Peninsula Conference Tournament is as follows: One year North and two years South.
 - 2019 South (Kenai Peninsula)
 - 2020 South (Kenai Peninsula)
 - 2021 North (Anchorage or Palmer/Wasilla area) changed to South
 - 2022 North (Anchorage or Palmer/Wasilla area)
 - 2023 South (Kenai Peninsula)
 - 2024 South (Kenai Peninsula)

II. Host School Responsibilities: (No Host Tournament-All Schools Assist)

1. Provide playing facilities. Assist with sleeping facilities for visiting teams as needed.
2. Select tournament director if one is not appointed by Conference
3. Provide hospitality lounge for visiting coaches, sponsors, and officials.
4. The host school is responsible for pregame and halftime music. Visiting teams requests for specific music will need approval by the tournament director or designee.
5. Other duties as assigned by Tournament Director, such as cleaning bathrooms, bleachers, sweeping floors, trash removal, etc.

III. Tournament Director's Responsibilities:

- A. Send appropriate information to all schools in the Peninsula Conference.

1. Preliminary letter should be sent the first week of the season and state the tournament site, date, and other pertinent information, such as availability of meals and lodging, and form requesting such information as:

- a. intent to participate, with a deadline two weeks prior to the tournament start date for teams to commit to participating in the tournament.

- b. entire team roster (to be sent 30 days prior to the tournament and limited to 12 players at tournament)

- c. team photograph (same as above)
- d. academic information (G.P.A. of prior semester)
- e. seeding criteria
- f. teams that leave early forfeit their tournament reimbursement (except for an act of God)

2. Subsequent letters should be sent to the schools intending to participate and should provide such information as (suggested 30 days prior to the tournament).

- a. seeding
- b. bracketing
- c. coaches meeting date, time, and location
- d. teams participating
- e. admission costs
- f. housing for fans
- g. selection of Board of Control
- h. availability of radio broadcast services

B. Selection of Officials

1. Tournament director is responsible for providing officials for all tournament contests, per Peninsula Conference guidelines.
2. These officials will include:
 - a. scorekeeper
 - b. timekeeper
 - c. referee (must be state certified)
 - d. umpire (must be state certified)
 - e. non -tournament officials such as ticket takers will be provided by the host school

C. Selection of Board of Control

Tournament director will select three (3) administrators * from participating schools to form a Board of Control for the tournament prior to the first contest of the tournament. Members of the B.O.C. will excuse themselves from decisions involving their own school. Active coaches participating in the tournament may not be on the Board of Control. * (or their designees)

D. Facilities

Tournament director will provide for the preparation and maintenance of the facility as well as all necessary equipment for the operation of the tournament.

E. Locker rooms

Assign locker rooms and sleeping areas (if appropriate) to tournament participants.

F. Awards

Provide an awards ceremony at the end of the tournament.

G. Communication

Announce (when announcing team rosters) and post criteria for team sportsmanship award (this includes fans)

H. Financial Statement

Provide a tournament financial statement to the participants and the Region II secretary within 30 days of the completion of the tournament. Failure to submit this report will result in:

1. Letter sent to host school principal.
2. Letter sent to host school superintendent.
3. Letter sent to host school's school board.

I. State Tournament

Forward the names of the teams that advanced to the State Tournament to ASAA within the required time frame.

J. Participation Fees

The tournament director is charged with assessing the estimated costs and revenues and sending the participating teams a bill for their share of the difference. The participating schools will each pay a fee to offset the tournament expenses that are over and above the gate. When the tournament is over, the director must produce a final profit / loss statement and refund any difference between estimated loss and actual loss prior to making a profit for his school. The tournament costs that may be shared are such things as: trophies, officials, direct custodial costs, and tournament directors fee.

K. Team Withdrawing

Any team that withdraws from the Conference Tournament, two weeks or less prior to the tournament, will be responsible for paying the tournament entry fee charged to all participating schools and will not receive a refund.

L. Coaches' Meeting

The coaches' meeting is to be scheduled by the tournament director prior to the first contest.

M. Stipend

The tournament director shall receive a stipend of \$400.00. This fee is to be paid from tournament revenue prior to reimbursing schools' their tournament entry fee.

Other

A. Host schools must provide the following items:

1. properly marked basketball court
2. ten foot high baskets with regulation nets and breakaway rims
3. scorekeepers table
4. team benches with home and visitor properly designated
5. clock and scoreboard
6. official tournament score book
7. official (properly marked NFHS) basketball, boys and girls
8. seating for at least 500 spectators (unless a simple majority of participants in the tournament agree otherwise at the fall meeting prior to the tournament)
9. seating for at least 1000 spectators at the championship and second place games (unless a simple majority of participants in the tournament agree otherwise at the fall meeting prior to the tournament)