

Denali Conference

Mixed 6 Volleyball

TOURNAMENT HANDBOOK

Adopted 3/18/2013
Amended 3/16/2014
Amended 3/15/2015
Amended 1/19/2016
Amended 1/8/2020

I. Region II Responsibilities

- A. Select tournament site/host/date at the spring Region II meeting
- B. Confirm site of Denali Conference Tournament at the fall meeting.
- C. Confirm date of Denali Conference Tournament at the fall meeting.
- D. Determine and order awards. Trophies and medals have been standardized by Region II. The Region will seek bids for the awards to assure competitive prices are secured.
- E. The rotation for hosting the Denali Conference Tournament is as follows:

2020	Kodiak ESS
2021	Glacier View (in Palmer/Wasilla)
2022	Fort Yukon (in Fairbanks)
2023	Nikolaevsk
- F. Schools may trade rotation positions with other schools, subject to Region II approval.

II. Host School Responsibilities

- A. Provide playing facilities and officials. Assist with sleeping facilities for visiting teams.
- B. Select tournament director.
- C. Purchase awards. (As determined by Region II handbook and ordered by Secretary after the fall meeting when sites are set)
- D. Make arrangements for food for visiting teams (not provide, may sell meal tickets at a modest price).
- E. Provide hospitality room for visiting coaches, sponsors, and officials.

III. Tournament Director's Responsibilities

- A. Send appropriate information to all schools in the Denali Conference.
 - 1. Preliminary letter should be sent the first week of the season and state the tournament site, date, and other pertinent information, such as availability of meals and lodging, and form requesting such information as:

- a. intent to participate
- b. entire team roster (limited to 12 players and to be sent 30 days prior to the tournament)
- c. team photograph (same as above) (optional as determined by host school)
- d. academic information (grade point average of prior semester)
- e. seeding criteria
- f. teams that leave early forfeit their tournament reimbursement (except for an act of God)

2. Subsequent letters should be sent to the schools intending to participate and should provide such information as (suggested 30 days prior to the tournament):

- a. seeding
- b. bracketing
- c. coaches meeting date, time, and location
- d. teams participating
- e. admission costs
- f. housing for fans (provide information on availability)
- g. selection of Board of Control
- h. availability of radio broadcast services or webcast
- i. reminder that any team that indicates their intent to participate with the tournament director but backs out of the tournament within 2 weeks of the tournament, must pay the conference tournament entry fee regardless of participation.

3. Forward the names of the teams advancing to the State Tournament to ASAA within the required timeframe.

B. Selection of Officials

- 1. Tournament director is responsible for providing officials for all tournament contests.
- 2. These officials will include:
 - a. scorekeeper
 - b. timekeeper
 - c. first referee (must be state certified)
 - d. second referee (must be state certified)
 - e. non-tournament officials such as ticket takers will be provided by the host school

C. Selection of Board of Control

Tournament director will select three (3) principals* from participating schools to form a Board of Control for the tournament prior to the first contest of the tournament. Members of the B.O.C. will excuse themselves from decisions involving their own school (*or their designees).

D. Tournament director will provide for the preparation and maintenance of the facility as well as all necessary equipment for the operation of the tournament.

E. Assign locker rooms and sleeping areas (if appropriate) to tournament participants.

F. Provide for awards ceremony at the end of the tournament. Trophies and awards follow the Region II trophy format (see Region II trophies). The Denali Conference will present a trophy to each team going to State at the Denali Conference Tournament.

G. Announce (when announcing team rosters) and post criteria for team sportsmanship award (this includes fans).

H. Publicity.

Publicity shall be the responsibility of the host school, and the Tournament Director.

IV. Tournament Finances

- A. The tournament director is charged with assessing the estimated costs and revenues and sending the participating teams a bill for their share of the difference. The participating schools will each pay a fee to offset the tournament expenses that are over and above the gate. All gate revenue will be used to offset tournament expenses.
- B. Any team that indicates their intent to participate with the tournament director but backs out of the tournament within 2 weeks of the tournament must pay the conference tournament entry fee regardless of participation. When the tournament is over, the director must produce a final profit / loss statement for participating schools and the Region II Executive Board (within 30 days). If the revenue (including gate and participation fees) exceeds the expenses, refunds will be issued to all participating teams. Teams that leave the tournament early forfeit their tournament reimbursement (except for an act of God).
- C. The tournament costs that may be shared are such things as: trophies, officials, officials' travel and lodging, direct custodial costs, and tournament director's fee. Monies gained from the sale of advertisement is not considered tournament income and does not have to be figured into the tournament income prior to refunding the extra money from the participating teams' assessment. The tournament director will provide a tournament financial statement to the participants and the Region II secretary within 30 days of the completion of the tournament. Failure to submit this report will result in:
 1. Letter sent to host school principal.
 2. Letter sent to host school superintendent.
 3. Letter sent to host school's school board.
- D. All team travel costs from each participating school site to the host site or tournament site will be the traveling teams' responsibility.
- E. Host school will provide housing for visiting teams. Each team/school will be housed at one location in the community. This does not require that all teams be housed at the same location.
- F. The tournament director shall receive a stipend of \$400. This fee is to be paid from tournament revenue prior to reimbursing schools their tournament entry fee.

V. Scheduling and Seeding

Season records are to be submitted to ASAA365 by the home team within 48 hours of the completion of the match. ASAA365 will be used for tournament seeding.

A maximum 22-match schedule in one season, exclusive of post-season tournament play is allowed. All matches must be scheduled between schools that are ASAA members and Region II schools or Denali Conference schools (using the ASAA contract or an acceptable substitute) to be considered for seeding. Seeding is based on the winning percentage of the required sets between conference schools.

For seeding purposes, a minimum of one match against the majority of participating conference teams that are on the marine highway and/or road system and who participated in the Denali Conference Tournament the preceding year, (unless the match is canceled due to weather or other circumstances beyond the control of the schools), is required for the seeding at the Conference Tournament. Teams must play matches for seeding in the Denali Conference Tournament that consist of best 2 out of 3 or 3 out of 5 sets. Teams that fail to play the conference matches for seeding shall come into the tournament seeded last.

Exception: If the majority of the teams participating in the Conference Tournament come in unseeded, Pool play prior to the bracketed tournament matches will determine seeding. Pool Play structure is determined by the host school and agreed upon by the coaches.

Any team who is new to the Denali Conference or did not participate in the previous year's Denali Conference tournament, may schedule the minimum one match per team in the Conference to be seeded. It is the new team's responsibility to schedule the matches. If the new team does not play all Denali Conference teams who are participating, that team will come into the Conference Tournament unseeded.

Scheduling is usually done at the Denali Conference Tournament. Conference teams may fill their schedules and are not required to break contracts in order to accommodate schools that did not participate in the previous year's Denali Conference Tournament. A maximum of two matches against participating Conference teams will count for seeding in the following manner:

1. First contest home and home.
2. First contest home and neutral site.
3. First two contests.
4. Matches between schools participating in the Denali Conference tournament are the only matches that will be used in tournament seeding.

Each school in the region is encouraged to play each other on a home and away basis annually or an alternating home-away biannual basis.

The home team is responsible for entering results into ASAA365 within 48 hours of the completion of the contest.

VI. Tournament Bracketing

A. Teams will be seeded according to the following criteria in this priority order:

1. Denali Conference record (home and away)
2. Head to head competition
3. Common opponents
4. Overall season record percentage
5. Toss of coin

B. In the event of ties:

In the case of a three or four way tie, only the head -to-head records between the teams that are tied will be considered. Once the original tie is broken, head -to- head competition must be considered first between the remaining teams before using steps three, four, and five.

Note: Region II has a seeding committee that can be called by the tournament director if there are any concerns about seeding.

C. A double elimination bracket will be used for the tournament.

In the event the result of the championship match leaves both teams with one loss in the tournament, a final set to 30 points (must win by two) will be played in lieu of another 3 out of 5 match to determine the champion. First serve for this set will be determined with a coin toss.

VII. Equipment

1. Check the NF rulebook to verify that the court is legal and properly marked.
2. Check that the net is the proper height.
3. Net antennae must be properly placed.
4. Score book and table.
5. Referee stand.
6. Team benches.
7. Clock and scoreboard.
8. Regulation volleyballs.
9. Line-up cards.

VIII. Scheduling of Matches and Sessions

Matches and sessions must be scheduled in order that the tournament may proceed in an orderly fashion with no teams being placed at a disadvantage (such as back to back matches) due to an arbitrary arrangement. Otherwise, the tournament director may place the matches on the opening day of the tournament in time slots to maximize the gate. Subsequent matches must follow the natural path established by the bracket. Matches are best three of five sets to twenty-five points, but winner must win by two points. The first team reaching fifteen points, if necessary, will decide the fifth set, but the winner must win by two points. Rally scoring will be used.

IX. Weathered Out Policy

- A. If a team or teams are unable to arrive at the tournament on time due to inclement weather or other circumstances beyond a team's control, the following Denali Conference policy should be followed:
1. If 50% + 1 of the pre-registered teams are present at the host site at the scheduled time for coaches meetings, the tournament is considered started. If one or more schools are not present at the beginning of the tournament, they will have up to 24 hours or until their next scheduled game from the time of the coaches meeting to arrive at the host site. If they are not able to arrive within 24 hours, they will have to forfeit.
 2. If more than half of the participating teams are weathered out, the tournament shall be delayed or rescheduled until such a time that at least half of the participants are present.
 3. If the tournament cannot be rescheduled or delayed any further, it shall be canceled. The conference champion will then be determined by season win loss record against conference opponents, according to the following criteria: the top seed(s) will be the conference champion. If all conference opponents have not been played, all the season records will be turned into the seeding committee & the champion will be determined. The seeding committee will be required to submit a written statement justifying how they chose the champion.
- B. In the event that a delay causes tournament play on a Sunday, the tournament director shall:
1. Obtain approval from the Tournament Board of Control;
 2. Obtain approval from the administrators of the schools whose teams must play on Sunday and of the host school; and
 3. Obtain approval from the ASAA Executive Director or if that is not possible, the Region II President.

X. Denali Conference Awards

- A. Academic Award
1. Determined by previous semester grade point average.
 2. Freshmen and 8th grade players GPA will be determined by first quarter grade point average. If quarter grades do not exist, previous semester grades will be used.
 3. Ten awards will be given (unless students are tied).
- B. All-Tournament Team, MVP, Sportsmanship Award
1. Ballots are due before the start of the championship match.
 2. The Tournament Director and a minimum of one other person will tabulate the ballots.
 3. Coaches may not vote for their own players for the all-tournament team.
 4. The player receiving the most points on the All-Tournament Ballot will be named the tournament MVP, and receive the MVP plaque. The next-7 players, (second through eighth) will be named to the All-Tournament team and receive a medal.

C. Awards to be given

1 First Place (Champion) plaque (follow ASAA size guidelines)

1 Second Place plaque

1 Sportsmanship plaque

1 Female MVP plaque (5X7)

1 Male MVP plaque (5X7)

12 Medals (engraved) with white neck ribbons – First Place Team

10 Medals (engraved) with red, white and blue neck ribbons – All Tournament Team (MVP receives medal and plaque)

10 Medals (engraved) with gold neck ribbons – All Academic Team